



HARCUM
HARCUM COLLEGE

Continuing Studies Registration

Last Name

First Name

Social Security Number

Date of Birth

Phone Number

Street Address

City

State

Zip

Please check the appropriate box in each category

Sex

- Male
 Female

Ethnic Group

- African American
 Asian Pacific Islander
 Spanish./Hispanic./Latino
 White
 Other _____

How did you hear about us?

- Received Mailing Brochure Website Family/Friend Other _____

Course/Program Selection

Course Title

Fee

Course Title	Fee

Payment Information

Payment must be made in full before registration is considered complete.

Total Amount: _____

I have enclosed a check, made payable to Harcum College in the amount of \$ _____

I authorize Harcum College to charge all fees to: ___ Visa ___ MasterCard

Credit Card # _____ Expiration Date _____

Name on Credit Card _____ Signature _____

By completing this form, I accept responsibility for the payment of the course and any costs associated with the course. Any cancellation must be received in writing five (5) business days before the class is scheduled to begin or a refund will not be granted. Refunds are subject to a \$25 return fee.



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How to Register

Complete the registration form and return along with payment. Remember registration is not considered complete until the full payment has been made. Classes will be offered on a first-paid, first-serve basis.

Students may register several ways:

By Mail

Mail the completed registration and payment to:
Harcum College
Continuing Studies
750 Montgomery Avenue
Bryn Mawr PA 19010-3476

By Fax

Fax the completed registration form with credit card information to 610-526-6082

By Phone

Call the Continuing Studies Office with credit card information at 610-526-6083.

In Person

Visit the Office of Continuing Studies located in room 110 of the Academic Center, Monday through Thursday between 10:00 am and 6:00 pm or Friday between 10:00 am and 4:00 pm.

Course Confirmation

You will receive a confirmation of your enrollment and course information approximately two (2) weeks before the start of class

Cancellation and Refund Policy

- ♦ Harcum College reserves the right to add or drop a course/program according to enrollment.
- ♦ If you wish to withdraw from a course, cancellation must be received in writing five (5) business days before the class is scheduled to begin or a refund will not be granted. Refunds are subject to a \$25 return fee.

Financial Aid

Traditional financial aid is not available to Continuing Studies students however, loans are available through PNC Bank and Sallie Mae. These arrangements are made directly between the lender and the student. For more information, please visit <http://www.eduloans.pncbank.com/programs/resource/ce1.htm> or <http://www.salliemae.com/>.

Questions/Concerns

Any questions or concerns can be directed to the Office of Continuing Studies at 610-526-6083